



ICDL Essentials Qualification

ICDL (previously ECDL) Essentials Online is an approved course that improves learners' understanding of computers and promotes efficient, safe and secure ways of using the computer.



ICDL Essentials is an excellent introduction to the world of technology. The units cover getting started on a computer, email and the internet, with a particular focus on how they are used safely and securely.

Regulated by Ofqual, ICDL Essentials is a structured course which will develop a learner's experience and ICT skills in the following units and prepares learners for the ICDL Level 1 qualification.

ICDL Essentials - Units		
IT User Fundamentals	Builds the learner's confidence by teaching basic interaction with computers, from start-up to productive use and basic computer housekeeping.	
Using Email and the Internet	Helps the learner understand how to use internet and email in a safe and secure way, explaining key terms and developing fundamental knowledge of computer security.	
Security for IT Users	Provides the learner with an essential understanding of how to use a computer in a safe and secure manner, protecting their own data as well as those of other users.	
Type	Details	Price
Test Only	Registration and 3 Examinations	£165.00
Online Course Only	1 year's unlimited access to ICDL Essentials Online	£120.00
Online Course and Exams	1 year's unlimited access to ICDL Essentials Online, Registration and 3 Examinations	£240.00
Entry Requirements	There is no entry requirement.	



Course Type	The online learning gives learners unlimited access to the ICDL Essentials online learning platform for one year. It is available in Microsoft Office 2016, 2019 and 365 and allows learners to complete tasks, and mock examinations that enable them to prepare for their exams.						
Progression	The natural progression is ICDL Extra.						
Start Date	Learners will receive their courseware 1 - 2 working days after confirmed booking. However, there is no set start date for the online course, it is a distance learning course and participants can start whenever they choose.						
Course Duration	65 Guided Learning Hours						
Learning Venue	Learners generally access their online course at home, work or wherever they have a computer with internet.						
Exam Venue	Aspyra Training: Remotely, online either at your home or workplace.						
Software Requirements	<p>ICDL Essentials online, is an interactive online learning platform that has tasks and exercises based on the ICDL Essentials syllabus which is accompanied with sample and/or diagnostic that enable learners to prepare for their examinations. In order that we can meet your learning needs, you will need to inform us via our Booking Form or Email, of the Windows platform you are using and the Microsoft Office suite you require.</p> <table border="1"><thead><tr><th>Operating System</th><th>Software</th></tr></thead><tbody><tr><td>Windows 10/11</td><td>Microsoft Office 2016, 2019, 365</td></tr><tr><td>Other (Please specify)</td><td></td></tr></tbody></table>	Operating System	Software	Windows 10/11	Microsoft Office 2016, 2019, 365	Other (Please specify)	
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